

PALOS TOWNSHIP GENERAL MEETING 10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465

October 08, 2015 - 6:30 PM

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Prior Meeting's Minutes
 - a. Approval of Minutes September 10, 2015
- 5. Citizens wishing to address the Board
- 6. Special Presentations / Communications (If Any)
- 7. Reports of Officials
 - a. Supervisor/Treasurer
 - 1. Discussion of Township Flag for TOI
 - b. Clerk
 - 1. Current Press Releases
 - 2. Democracy Update September 16th, 2015 Clerk David Orr
 - 3. Notes from Meeting with Cook County Clerk's Office/Voting
 - 4. Concealed Carry Discussion
- 8. Attorney's Report
- 9. Reports of Standing Committees
 - a. Finance and Administration Trustee Woods
 - 1. Approval of Financial Matter Bills
 - 2. Tax Collection Report
 - b. Policy and Personnel Supervisor Schumann
 - c. Technology, Automation and Information Trustee Riley

- 1. Approval of Computer Backup System
- d. Buildings and Grounds Trustee Jeanes
 - 1. Approval of Concrete Work Town Hall
- e. Public Services and Health Trustee Brannigan
 - <u>1.</u> Health Service Report September 2015
- 10. Unfinished Business
 - 1. RX card promotion
- 11. New Business
 - a. Appointment of Supervisor Pro-Tem
- 12. Executive Session (If determined necessary)
- 13. Adjournment

PALOS TOWNSHIP MEETING OF THE TOWNSHIP BOARD 10802 S. ROBERTS ROAD PALOS HILLS, IL 60465

SEPTEMBER 10, 2015 - 6:30 P.M.

1. CALL TO ORDER AND ROLL CALL

The General Meeting of the Palos Township Board was called to order by **Clerk Jane Nolan**, in the absence of Supervisor Schumann, in the Township Hall, 10802 S. Roberts Road, Palos Hills at 6:30 P.M. Roll call was taken by Clerk Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods. Also present was Township Attorney Erik Peck.

Absent: Supervisor Schumann.

2. Pledge of Allegiance

Clerk Nolan notified the Board that someone had to be appointed to chair the meeting in the absence of the Supervisor. Attorney Peck suggested that a motion to do that would be in order.

Trustee Brannigan moved to appoint **Trustee Woods** to chair the September 10th, 2015, General Meeting. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

3. Disposition of Minutes from Previous Meeting

a. Approval of Minutes - August 13th, 2015

Trustee Brannigan moved to approve the minutes of the August 13th, 2015, General Meeting. **Trustee Riley** seconded the motion. The motion was passed unanimously.

4. Special Presentations/Communications

There were no special presentations or communications.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

There was no report due to the absence of Supervisor Schumann.

b. Clerk

1. Current Press Releases

Clerk Nolan reported that there are no press releases at this time.

2. TOCC Fall Conference Date and Place

Clerk Nolan informed the Board that the Annual Fall Conference will be held at the William Tell Restaurant in Countryside, Illinois, on November 18th, 2015. More information will be available at a later date.

3. Publicity for RX Coast to Coast Card

Clerk Nolan reported that the TOCC Board of Directors suggested that townships should do more publicity concerning the RX Coast to Coast Card. The Board then discussed several ways that the township could do this such as:

Website posting

Press Releases

Pass out the cards at community events

Announce cards are available at Health Service

Seminars

Post availability of cards on digital church board

4. TOCC Executive Board Meeting Minutes

Clerk Nolan discussed the Executive Board Meeting minutes of the August 25th, 2015, meeting she attended. She informed the Board that TOCC would like townships to get involved with social media. TOCC will have their own website soon. TOCC will also have errors and omissions insurance for officers and directors. Other meeting notes included the update on the Monarch Butterfly project. 60,000 milkweed seeds have been planted since the start of the Monarch Butterfly project. It was decided that TOCC will supply the coffee and donuts for the opening session of the November TOI Educational Conference.

7. Attorney's Report

Attorney Peck stated that he had no report, but he will draft an ordinance for the appointment of a chairman or supervisor pro temp for the meetings which the supervisor is unable to attend.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Approval of Financial Matters - Bill Audit

Trustee Woods stated that there are no financial reports to approve at this time.

2. Tax Collection Report - August 2015

Trustee Woods explained the Tax Collection Report. He stated that his next report will be more detailed.

Trustee Woods would like to start a budget planning workshop for the Board in the near future. He would like to compartmentalize each department plus other changes.

b. Policy and Personnel - Supervisor Schumann

Trustee Brannigan, Vice-Chairman of the Policy and

Personnel Committee stated that there was no report. (in the absence of Supervisor Schumann.)

c. Technology, Automation, and Information - Trustee Riley

Trustee Riley stated that he had no report at this time.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes stated that she had no report, but she is in the process of securing another bid for the ramp outside the main township door.

e. Public Services and Health - Trustee Brannigan

Trustee Brannigan reported that the Health Service Monthly Fee Summary for August, 2015, is \$5,905.00 and the Cholesterol Fee Summary for August 2015, is \$175.00.

9. Unfinished Business

Trustee Riley inquired as to when the sign for Pearl Schumann would be completed for the Health Service. The Board is waiting for the family to let them know what they would like to have printed on the sign.

Trustee Riley stated that in the matter of the LED lights, Nick Betzold has not been answering calls or e-mails at this time. This is a problem as one of the lights needs to be replaced.

Trustee Riley stated that he had spoken to Dave Weakley, from the Palos Hills Public Works Department, concerning the dog park, and he is waiting for a response before speaking to the Palos Hills Aldermen.

Trustee Brannigan gave the following dates for the Center for Disability and Elder Law to put on a seminar for township residents. They are 9/28/15, 10,1,15 or the mornings of the week of October 5th, 2015. This decision will be delayed until the next meeting.

10. New Business

Trustee Riley discussed small cell microcell antennas for township right a ways and street lights. He would like to have a further conversation with Attorney Peck concerning an ordinance for this topic.

11. Executive Session

12. Adjournment

Trustee Woods moved to adjourn the meeting at 7:23 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

Jane Nolan

From: Clerk David Orr [clerk.media@cookcountyclerk.ccsend.com] on behalf of Clerk David Orr

[clerk.david@cookcountyil.gov]

Sent: Wednesday, September 16, 2015 7:13 PM

To: clerk@palostownship.org

Subject: Democracy Update - September 16, 2015

DAVID ORR



Dear Friends,

This edition is all about voter registration and civic engagement, then, now, and in the future.

Auburn Symposium on Voting Rights Act

Tuesday I spoke at an <u>Auburn</u>
<u>University</u> symposium on the 50th
anniversary of the Voting Rights
Act.

Many election reforms that we have witnessed in the past 50 years are rooted in the VRA, but still there's so much work to be



done. The threat to voting rights and democracy itself is real - from big money and political forces that try to control the vote. Election administrators of both parties have the obligation and the ability to give voters the professionalism, ballot access and fairness they expect. I was honored to be a part of this important discussion.



ICPR Summit

Join us tomorrow as our Director of Elections Noah Praetz will be a panelist at the Illinois Campaign for Political Reform's "Summit for Action & Civic Reform." The

bipartisan summit will address key reform issues in Illinois, including redistricting reform, student loans, greater campaign disclosure, civic engagement, and civic education in schools. Representatives from other groups will also participate, including League of Women Voters, Mikva Challenge, McCormick Foundation, Chicago Votes, and the Better Government Association.

The free summit will take place from 9:30 a.m. to 5 p.m. at Columbia College, 33 E. Congress Parkway, Suite 101. Details at www.ilcampaign.org

National Voter Registration Day

Tuesday, Sept. 22 is National Voter Registration Day (NVRD). My office will be registering voters throughout Cook County. We'll be promoting voter registration at all of the downtown Metra stations - Ogilvie, Union Station, LaSalle and Millennium Park. We will also be at Prairie State College, Proviso Math & Science Academy, Bremen High School, and other sites, including suburban Cook County high schools, colleges, and libraries. For more information on NVRD, visit http://nationalvoterregistrationday.org



Sign Up for Democracy Updates: If you know someone who would like to receive future editions of our Democracy Updates, or if you are reading a forwarded copy and would like your own, please use this sign-up form http://bit.ly/1nri3L6 to get on our mailing list.

Sincerely,

David Orr

Cook County Clerk

Harid On

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Jane Nolan

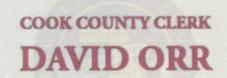
From: Clerk David Orr [clerk.media@cookcountyclerk.ccsend.com] on behalf of Clerk David Orr

[clerk.david@cookcountyil.gov]

Sent: Monday, October 05, 2015 1:20 PM

To: clerk@palostownship.org

Subject: Democracy Update - October 5, 2015





Dear Friends,

I have great news to report on the voter registration front concerning increasing the number of Cook County residents who are registered to vote, and a big step that we've taken to keep our voter rolls up to date.

Ongoing Efforts Toward Automatic Registration

The voter registration renaissance that I have championed - through participation in nationwide databases to manage voter registration information, while making it easier to register - is taking shape. We have seen monumental advances in updating voter registrations in Cook County and throughout Illinois with statewide implementation of the U.S. Postal Service's National Change of Address (NCOA) program, to



automatically register voters and keep their registrations up to date if they've moved.

The NCOA participation is just one part of our multi-faceted approach to make it easy for voters to get registered, make it easy for them to stay registered, and to clean the voter lists of those who are no longer active voters, who have moved out of our jurisdiction, or who are deceased.

One other such aspect of our approach is that my office has expanded its digital canvass to add missing information to voter records without birthdates, driver's license, or Social Security numbers. Filling in this missing information makes things easier for voters when it's time to update registration of apply online for a mail ballot, and helps my office better match registrations with death records, which is an invaluable tool in fraud prevention.

The use of NCOA records to keep voter registration current was part of SB 172, sponsored by President John Cullerton, Speaker Michael Madigan, Leader Barbara Flynn Currie, and Sen. Don Harmon, and signed into law by Gov. Pat Quinn in January.

You can read the press release here: http://bit.ly/1FIyqPX



National Voter Registration Day Success

My office's efforts on National Voter Registration Day were a great success. Staff were at downtown Metra stations and Chicago Votes sponsored a voter registration rally at Daley Plaza.

Nearly 400 suburban Cook County residents - almost six times the average daily number - either online or on paper, registered to vote through my

office's efforts that day. We also saw an uptick in the number of online registrations the next day, suggesting that some commuters who got voter registration palm cards from my office later registered to vote online.

ICIRR Registrations

One group that was active on National Voter Registration Day, and which I joined at a voter registration rally at Daley Plaza that morning, is the Illinois Coalition for Immigrant and Refugee Rights. ICIRR promotes civic engagement and voter registration for new citizens and are strong advocates for voter registration, working with all immigrant communities in Cook County to assist citizens to become registered. A regular effort of theirs is the voter registration of



new citizens after naturalization ceremonies. Learn more about them here.



"On the Download"

On Monday, Sept. 21, I was a guest on Justin Kaufmann's "On the Download" show on WGN Radio to discuss voter registration, how voting rights are threatened today, politics, and the state of government in Chicago. You can listen

to the show through the Download podcast or via the WGN Radio website.

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Sincerely,

David Orr

Cook County Clerk

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Cook County Clerk | 69 W. Washington, Suite 500 | Chicago | IL | 60602

Property Tax Collections

	SI	EPTEMBER	S	EPTEMBER		
		2015		2014	DIFF	
Town Fund	\$	17,387.66	\$	15,557.45	\$	1,830.21
Road and Bridge Fund	\$	10,728.64	\$	9,444.04	\$	1,284.60
General Assistance Fund	\$	1,814.51	\$	1,440.15	\$	374.36

TOWN FUND

Office of the Cook County Treasurer Record of Distribution Made Net of Refunds 9/1/2015 through 9/30/2015 TOWN OF PALOS Agency # 02-0210-000 Sept 2015

10/6/2015

Bank Settlement Date	Amount Distributed	Type of Distribution	
9/2/2015	14,436.17	Real Estate Collections, Refunds	-
9/15/2015	1,082.87	Real Estate Collections, Refunds	
9/17/2015	1,867.07	Annual Tax Sale, Refunds	
9/21/2015	1.55	Interest Earned	
	17,387.66	Total Payout	

TOWN FUND

Office of the Cook County Treasurer Record of Distribution Made Net of Refunds 9/1/2014 through 9/30/2014 TOWN OF PALOS Agency # 02-0210-000

9/2/2015

Bank Settlement Date	Amount Distributed	Type of Distribution
9/9/2014	2,661.29	Real Estate Collections, Refunds
9/19/2014	1,374.31	Annual Tax Sale, Refunds
9/23/2014	11,519.11	Real Estate Collections, Refunds
9/25/2014	2.74	Interest Earned
	15,557.45	Total Payout

DYBRIDGE

Office of the Cook County Treasurer Record of Distribution Made Net of Refunds 9/1/2015 through 9/30/2015 ROAD AND BRIDGE PALOS Agency # 02-0210-003 12P1 2016

10/6/2015

Bank Settlement Date	Amount Distributed	Type of Distribution
9/2/2015	8,997.81	Real Estate Collections, Refunds
9/15/2015	623.80	Real Estate Collections, Refunds
9/17/2015	1,106.10	Annual Tax Sale, Refunds
9/21/2015	0.93	Interest Earned
	10,728.64	Total Payout

GNERAL ASSISTANCES

Office of the Cook County Treasurer Record of Distribution Made Net of Refunds 9/1/2015 through 9/30/2015 GENERAL ASSISTANCE PALOS Agency # 02-0210-002

10/6/2015

Bank Settlement Date	Amount Distributed	Type of Distribution
9/2/2015	1,532.63	Real Estate Collections, Refunds
9/15/2015	103.95	Real Estate Collections, Refunds
9/17/2015	177.77	Annual Tax Sale, Refunds
9/21/2015	0.16	Interest Earned
	1,814.51	Total Payout



13305 W. 131st Street • Lemont, IL 60439

630-257-6800 815-834-1848 • FAX 630-257-0382 Email info@countrylandscape.com

> September 22, 2015 Proposal No. 922102 Page No. 1 of 1

Palos Road & Bridge Highway Department 10802 Roberts Road Palos Hills, Illinois 60465 708-598-4418 off 708-598-4473 fax hwydept@palostownship.org pam9845@aol.com

Proposal

Scope of Work:

Removal and replace of concrete walkway ramp

Location:

10802 Roberts Road

Work Includes:

- Demolition and disposal of existing concrete ramp on southeast side of building
- Size: 10' x 4'
- Regrade and lengthen slope
- Install 4000 PSI concrete
- Broom finish
- Three man crew with hand tools and laser

Total:

\$ 1,500.00

Additional Labor & Material:

To provide and install Handicapped warming pad at base of walkway add \$ 200.00 to above quote

Month: SEPTEMBER

Health Service Monthly Fee Summary

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CHOLESTEROL SUMMARY 2015

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May	Res	1	\$	15	6	\$	240		\$	-		\$	255	\$	255
Iviay	Non		\$	-		\$	-		\$	-		\$	_		
June	Res	2	\$	30	5	\$	200	3	\$	45		\$	275	\$	295
June	Non		\$	-		\$	-	1	\$	20		\$	20		
July	Res	4	\$	60	1	\$	40	1	\$	15		\$	115	\$	115
outy	Non		\$	-		\$	-		\$	-		\$	-		
August	Res	2	\$	30	2	\$	80	3	\$	45		\$	155	\$	175
August	Non		\$	-		\$		1	\$	20		\$	20		
September	Res	2	\$	30	2	\$	80	2	\$	30		\$	140	\$	160
Ochteninei	Non		\$	-		\$	-	1	\$	20		\$	20		
October	Res		\$			\$	-		\$	_		\$	-	\$	-
Octobel	Non		\$			\$	-		\$	-		\$	-		
November	Res		\$	-		\$	- :		\$	-		\$	•	\$	_
MOVEMBE	Non		\$	-		\$	-		\$	_		\$	_		
December	Res		\$	-		\$	-		\$			\$	_	\$	-
December	Non		\$	-		\$			\$	_		\$	-		
Additional	Res		\$	_		\$	-		\$	~		\$	-	\$	-
	Non		\$	-		\$	144		\$	-		\$			
					·							21		\$	2,020
TOTA	LS	13	\$	195	19	\$	760	14	\$	230	L		2,020		